



PERRYSBURG FARMERS MARKET
FOOD TRUCK VENDOR
2025 Rules and Regulations

VENDOR APPLICATION & PAYMENT DUE BY
Monday, March 17, 2025

You will receive notice by March 31 of your application status.
Applications are reviewed by a committee.

Dates & Times: Thursdays, May 8th through October 9th, 2025 (23 event days, including July 3rd fireworks)
Food Truck hours are 4-8pm. Setup begins at 3pm. Sales may start as soon as you are set for customers.

Location: West Third Street between Louisiana and Walnut. Entry is off Louisiana, exit from Walnut.

Cost: \$75 per day; you will select dates you are available; payment will be due March 17 for the dates you have chosen to lock in your truck space.

NEW Lay-Out: After reviewing feedback from everywhere, this season, we are accepting only 20 trucks in the line-up on any given week. The Alcove will be once again utilized, usually for specialty trucks like beverage or dessert. The Committee will make final decisions about what trucks have, which weeks in what spaces. You may OR may not be accepted for the full season. By March 31, you will know what days you have been invited to attend. Substitute/Wait List trucks will be asked to participate when absences are timely reported.

The Market is under the full authority of the Perrysburg CVB. The Market Coordinator will address your daily needs/questions/concerns, and escalation of any issues should be directed to the Market Manager by email smoore@visitperrysburg.com or by phone 419-874-9147 ext. 2.

Social Media Handles: FB @visitperrysburg IG @visitperrysburg X @PburgCVB
Follow Us and We'll Follow You! Please share our content and promote your Truck at the Market!

The Market is open rain or shine. In the event of inclement weather, it is up to the individual Food Truck Vendor to decide whether to attend. No refunds will be issued. You must notify the Farmers Market Manager by 9am if you will not be in attendance that day to allow time to fill your space from the waitlist.

DUE TO SPACE CONSTRAINTS, ALL TOW VEHICLES MUST BE UNHITCHED FROM FOOD TRAILERS AND MOVED OUT OF THE FOOD TRUCK AREA DURING THE MARKET.
NO EXCEPTIONS!

Food Trucks are required to first register with the City of Perrysburg, complete an inspection process, and pay an annual city fee. Contact Abby at the City of Perrysburg Fire Department at (419) 872-8025 or email Fire@ci.perrysburg.oh.us for registration.
The CVB does not manage this process.

1. Participation will be at the discretion of the Perrysburg CVB and participating trucks will be chosen by a committee. A wait list may be offered. Please see pg. 1 for the New Lay-Out details.
2. Food Trucks must have all applicable licenses and insurance, including liability insurance, and provide copies of these items along with the completed Vendor Participation Agreement before your application is considered

complete. This includes a license from the City of Perrysburg which includes a scheduled fire inspection.

3. Attractiveness, quality, originality of menu items, and how the vendor will enhance the Food Truck lineup will be taken into consideration when considering a truck for acceptance.
4. The fee for a truck space at the market equates to \$75 a day and includes a space in the July third Fireworks Market. No weekly payments will be accepted. Cash, check or online payment must be attached to this application for consideration in the market. **Your payment will not be processed if you are not selected for the line-up.** If you are a sub from the wait list, a \$75 daily payment will be collected on the day of participation. This payment can be cash, check or online payment and must be paid the same day. Failure to pay will result in removal from the Wait List.
5. The Food Truck Participation Agreement along with copies of insurance, any applicable licenses and payment (cash, check or online payment) is due by Monday, March 17, 2025.
Make checks payable to Perrysburg CVB.
The mailing address is 105 W. Indiana Ave., Perrysburg OH 43551.
The CVB office has a secure black mailbox that is accessible 24 hours a day.
6. A charge of \$100 will be assessed for any check that is returned for insufficient funds or other causes.
7. No refunds will be issued for any payments already received if you accept the invitation to participate.
8. Placement of a Truck at the Market is at the direction of the Perrysburg CVB or its designee. Specific parking spots cannot be guaranteed.
9. Due to safety concerns and space constraints, **all** tow vehicles must be unhitched from food trailers and moved out of the food truck area during the market.
10. No vehicles (excluding the Food Truck) belonging to Food Truck vendors or their staff members will be left in any parking spot within the boundaries of the market area between 4 and 8pm. The parking lot south of the tracks (visible from West Third) or west of the venue off Walnut should be utilized.
11. **If a Food Truck vendor is on the schedule to attend the Market and must cancel, they must notify the Market Manager no later than 9am on market day either by email, phone, or text.**
12. All Vendors that are absent from the Market for two weeks without notifying the Market Coordinator or the Perrysburg CVB office will forfeit their location and their fees for the remainder of the season.
13. All activity must be conducted along the street side of the truck. As a safety necessity, no business may be conducted at the back of the truck or on the side facing the train tracks.
14. **Food Trucks must use quiet, self-contained inverter generators for power with no more than 73 decibels output. No other sources of power may be used. Food Trucks with generators that are deemed too loud will be asked to leave the market and forfeit their fees & location. THIS WILL BE ENFORCED IN 2025**
15. Items, including signs and menu boards, may not be placed outside of each Truck's designated area and natural 'storefront footprint'.
16. Vendors may not impede pedestrian or motor traffic and may not interfere with the normal operations of the downtown businesses.

17. Food Truck Vendors will present and conduct their business in a first-class manner which is not disruptive or disparaging to other vendors or to the market overall. Courtesy and honesty are always expected.
18. No loud music, overly loud generators, walking solicitation, shouting, or harassing will be permitted.
19. Food Trucks may play music at a low volume if it does not interfere with other vendors or the operation of the Market. If found too loud, vendors will comply to shut off music or risk forfeiture of fees and location in the line-up. If multiple trucks provide music, or nearby businesses host live outdoor music, please use your best judgement for volume control.
20. Coupons and fliers may only be distributed at your serving windows.
21. No firearms, alcoholic beverages, drugs, pets, or animals - except for clearly identified and certified assistance animals - will be allowed at any Food Truck space.
22. No Vendor shall engage in solicitation, collection drives, political, or religious activities at the Market.
23. If a Food Truck sells out of product, the Truck will **NOT** pull out of the truck line-up before 8pm. At 8pm, trucks must either wait for the truck in front or behind them to leave so they can pull out safely OR they must have a spotter to help them maneuver out. Tow vehicles may not enter the market area before 8pm. Failure to comply will result in removal from the line-up and forfeiture of paid fees. Exception with approval: inclement weather where foot traffic is not at risk.
24. Food Truck Vendors are required to keep their area clear of all garbage and must clean their areas at the end of the day or when they leave by removing all refuse, containers, signs, trash, and litter. Garbage must be taken home with the vendor or disposed of within designated trash containers. Ask for location of market-approved dumpsters for larger disposal.
25. Food Truck Vendors must bring **at least** one trash container for public use to their truck and must maintain bag replacement/garbage removal if/when it becomes full until 8pm.
26. Nothing may be poured or swept into the street or down the storm sewers.
27. *Clean-up is mandatory!* The Perrysburg CVB reserves the right to assess a cleaning charge of \$100/incident to any vendor in violation if they do not perform the necessary clean-up. Please leave the area better than you found it! Two violations will lead to your removal from the line-up and a forfeiture of any paid fees.
28. The Perrysburg CVB reserves the right to revise the Perrysburg Market Food Truck rules at any time.
29. The Perrysburg CVB, or its designee, has the authority to deny any person or group the privilege of operating at the Market. No vendor will be denied participation for reasons regarding gender, race, handicap, marital status, or religion.
30. The Perrysburg CVB reserves the right to remove any Food Truck Vendor who does not comply with the rules stated herein; those that, in their judgment, are using methods or selling items that are detrimental to attendance at the market or contrary to the market policies and standards; or those who fail to obey any lawful order of the Perrysburg CVB, or local municipalities.